



UNIFORM GUIDE

We expect our girls to be neat and tidy, take pride in their appearance and dress in a style suitable for their work at college. It is also our aim to discourage unnecessary and expensive competition in matters of dress, thus avoiding pressures on and extra expense for parents. Occasionally, we are asked by students and/or parents to accept a minor variation in uniform; however, this is not acceptable. The college has a uniform and we ask all parents to support us by keeping to the prescribed list.

The girls represent the college at all times.

Notes for parents

- All uniform items should be made from suitable simple, serviceable materials clearly labelled with the student's name
- Hair must be appropriately styled for college and of a natural colour; brightly coloured hair or extreme contrasts are forbidden; shoulder-length hair or long hair should be tied back at all times
- Henna may be worn for major festivals until it wears off if permission has been requested in writing from the form tutor in advance of the event; in all other circumstances it is banned
- Hair bands should be red, black or white; headscarves worn for religious reasons should be plain black; a plain white headscarf is allowed in summer
- Jewellery: one small plain stud in each ear; all other piercings are banned; a wristwatch may be worn but all other jewellery worn to college is liable to be confiscated until the next school holiday; designer contact lenses or other fashion accessories
- Nail extensions and nail varnish are forbidden; make-up is not allowed
- A college blazer is compulsory in years 7, 8, 9 and 10 and optional for year 11; it is to be worn with the appropriate school jumper underneath, not instead of the school jumper; in warm weather students should remove the blazer first and if they are still too hot then the jumper
- Tattoos are illegal up to the age of 18; please note that no student may have a tattoo whilst at Norbury Manor - this includes students who are in the sixth form and below the age of 18; above this age, students should note that the sixth form dress code does not permit tattoos which are visible while wearing normal clothing

The official college supplier is:

Bubblegum Schoolwear, 113 High Street, Thornton Heath, CR7 8RZ (Tel: 020 8683 2773)

In the event of a student coming to college in incorrect uniform we reserve the right to loan her the correct item for a day or send her home to change.

Confiscation of Property

The college reserves the right to confiscate students' property in the event of a breach of college rules. The property may be kept until the end of the current half term. In some cases, parents may be asked to collect the property.

**NORBURY MANOR BUSINESS AND ENTERPRISE COLLEGE FOR GIRLS
FULL SCHOOL UNIFORM DETAILS**

* These items **MUST** be purchased from Bubblegum.

All other items can be purchased from Bubblegum or any other supplier.

UNIFORM LIST - ALL ITEMS TO BE NAMED			
1.	SKIRT Black, plain, knee-length (not skintight)	OR	TROUSERS Black, plain, straight-cut, full-length, not skintight
2.	BLOUSE Plain, white, revere neck style (a plain white short-sleeved T-shirt may be worn under the blouse)		
3.*	JUMPER (Years 7/8/9): Scarlet V neck, official pattern with school logo (not sweatshirt)	OR	CARDIGAN (Years 7/8/9): Scarlet V neck with college logo
4.	JUMPER (Years 10/11): Black V neck, official pattern with school logo (not sweatshirt)		CARDIGAN (Years 10/11): Black V neck with school logo
5.*	OUTDOOR COAT Coats must be plain black, plain red or plain white with no decoration except reflective strips for road safety - not suede, leather, fur, denim, sweatshirts/hoodies. Blazers are to be worn by years 7-10. They are optional for year 11.		
6.	SOCKS Plain white, scarlet or black – ankle- or knee-length	OR	TIGHTS Plain neutral colour or plain black. NOT leggings or footless tights.
7.	SHOES Plain black, flat-heeled, polishable and sensible in style. NOT high heels, platform soles, stilettos, backless, open-toed footwear or trainers. Heels are to be no higher than 4 cm measured at the <u>back</u> of the shoe. No Converse, UGG boots or similar.	OR	BOOTS Must be smart, polishable and flat-heeled and may be worn with trousers ONLY . No Converse, UGG boots or similar.

P.E. UNIFORM

1.*	T-SHIRT Official Norbury Manor black T-shirt with logo	2.	TRACKSUIT TOP Official Norbury Manor tracksuit top with logo or plain black jumper
3.	TRACKSUIT TROUSERS Official Norbury Manor tracksuit trousers with logo or plain black tracksuit trousers SHORTS Official Norbury Manor shorts with logo or plain black shorts		
4.	TRAINERS Appropriate white trainers (not plimsolls)	5.	SOCKS Black or white

PLEASE NOTE THAT THE COLLEGE ACCEPTS NO RESPONSIBILITY FOR MONEY OR PERSONAL PROPERTY